

ROLES AND RESPONSIBILITIES OF MEMBERS OF THE COUNCIL ON POST-SECONDARY EDUCATION

A member of the Council on Post-Secondary Education (the "Council") is one of eleven members appointed to and designated by the Lieutenant Governor in Council. A Council member is appointed to serve a term of office that must not exceed three years, and is eligible to serve no more than two consecutive terms.

Each member is a voting member of the Council, and may exercise his/her voting privilege at any time during the regular proceedings of Council meetings. Council members receive an honorarium of \$150.00 per month. As well, members are reimbursed for out-of-pocket travel expenses incurred in the discharge of their duties.

Council members are expected to:

- Be familiar with the mandate, powers and duties of the Council as outlined in the *Council on Post-Secondary Education Act*.
- Attend regularly scheduled meetings of the Council and any other meetings considered appropriate.
- Attend the annual Estimates meetings with the individual institutions.

In carrying out the mandate of the Council, the responsibilities of the Council as a corporate body are as follows:

- Approve programming at the colleges and universities, and authorize the expenditure of program-related funds.
- Review the annual university and college budgets, and recommend budget allocations to the Minister of Advanced Education and Literacy as part of the annual Estimates submission.
- Assess, on an ongoing basis, the post-secondary education needs of the province, determine priorities, and support the development of policies for the efficient and effective delivery of post-secondary education programs and services.
- Work with the post-secondary institutions to develop and maintain a system that is open, transparent, relevant, learner focused, accessible, and accountable.
- Advise the government on post-secondary education and related matters.