

Manitoba
Council on Post-Secondary Education

Annual Report
2010-2011

Manitoba 

His Honour the Honourable Phillip S. Lee, C.M., O.M.
Lieutenant-Governor of Manitoba
235 Legislative Building
Winnipeg, Manitoba R3C 0V8

Your Honour:

I have the privilege of presenting for the information of Your Honour the Annual Report of the Council on Post-Secondary Education for the fiscal year ending March 31, 2011.

Respectfully submitted,

“Original signed by Erin Selby”

Erin Selby
Minister



September 9, 2011

Honourable Erin Selby
Minister of Advanced Education and Literacy
162 Legislative Building
Winnipeg, Manitoba R3C 0V8

Dear Minister:

It is my pleasure to present for your approval, the fourteenth annual report of the Council on Post-Secondary Education for the year ended March 31st, 2011.

The Council's fourteenth year of operation was marked by the achievement of several activities in the areas of programming, policy, finance, and accountability. In 2010/11, the Council approved \$520,000 to support projects that restructure aspects of the post-secondary system. In addition, the Council approved \$1,467,000 in College Expansion Initiative funds for college programming.

The Council Secretariat continued to make significant progress in many policy-related activities primarily in the areas of nursing, medicine and health education, quality assurance, credit transfer and articulation, tuition fees, legislative and programming reviews, Aboriginal education, learning technologies, and extensive committee participation. The Council Secretariat also continued its participation in the areas of program costing, indicators and accountability policy framework, various research projects, the data management strategy, consultations, and several other initiatives.

The Council's key performance measures for 2010/11 are reported in Appendix B. Performance measures are reported on an annual basis.

An audited balance sheet and an audited statement of the Council's revenues and expenditures are included in this report.

The Council's ninth publication of the Statistical Compendium is being released with this annual report.

Respectfully submitted,

“Original signed by Curtis Nordman”

Curtis Nordman, D. Phil.
Chair

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Chapter I

1.0 Strategic Direction of the Council on Post-Secondary Education

The Council on Post-Secondary Education (COPSE) undertakes a strategic planning process every three years to develop goals for its three-year strategic plan. The current strategic plan was developed in a facilitated session in January 2010, and the final version of the plan was approved in March 2010.

1.1 Overview

COPSE is the provincial government agency responsible for planning and coordinating the development of a post-secondary education system that promotes excellence and accessibility. Created by an Act of the Manitoba Legislature in November 1996, COPSE commenced operation in April 1997. COPSE facilitates the coordination and integration of post-secondary education, reviews and approves university and college programming, provides advice and policy direction to the Government, and promotes fiscal responsibility and accountability in the post-secondary education system.

COPSE is responsible for the allocation of funds to the province's seven public post-secondary institutions, comprising the University of Manitoba, the University of Winnipeg, Brandon University, Red River College, Assiniboine Community College, University College of the North, and Collège universitaire de Saint-Boniface which includes École technique et professionnelle. COPSE also provides grants to the Canadian Mennonite University and to private religious institutions in Manitoba - the Steinbach Bible College, Providence College and Seminary, and William and Catherine Booth University College.

COPSE acts as an intermediary between the post-secondary institutions and the Government. It is composed of eleven members appointed by the Lieutenant Governor in Council, including a chairperson. Reporting to COPSE is a staff Secretariat of thirteen provincial civil servants. The Secretariat undertakes a number of activities and projects designed to fulfill the mandate as specified in *The Council on Post-Secondary Education Act*, and to meet the goals established by COPSE and the Department of Advanced Education and Literacy. The Secretariat also works in consultation with the universities and colleges to support COPSE members in the development of policy and financial accountability.

1.2 Mandate

The mandate of the Council on Post-Secondary Education, as stated in *The Council on Post-Secondary Education Act*, is “. . . to plan and co-ordinate the development of a post-secondary education system in the province that promotes excellence in and accessibility to education, supports the co-ordination and integration of services and facilities, and promotes fiscal responsibility.”

1.3 The Strategic Plan

COPSE's Strategic Plan and Operating Plan integrate the goals and priorities of the Department of Advanced Education and Literacy's priorities, as well as those found in the *Manitoba Training Strategy* and the *Aboriginal Education and Training Framework* and other guiding documents.

1.3.1 Guiding Principles

The Council utilizes the following principles to guide its work.

The Council's decisions will be:

- Timely
- Fact-based
- Consistent with a systems approach
- Consultative
- Balanced with social, cultural, and economic priorities.

The Council will:

- Be proactive
- Encourage program innovation
- Encourage institutions to work together and promote portability of student credentials
- Encourage institutions to deliver relevant programs
- Promote the importance of post-secondary education
- Encourage research relevant to the priorities of Manitoba
- Foster the application of technology.

The post-secondary education system will be:

- Cost effective
- Accessible
- Accountable
- Learner focused
- Transparent
- Articulated and integrated
- Relevant.

1.3.2 COPSE Priorities

The following are COPSE's priorities and objectives for the three-year duration of the strategic plan:

Priority 1: Strengthen Accessibility to Post-Secondary Education

Throughout the next three years, COPSE will work with colleges and universities to develop actions to improve accessibility in post-secondary education and continue to strengthen the capacity of institutions through capital and programming improvements.

Priority 2: Lead the System

By the end of 2010/11, and working with post-secondary institutions, students, government and other stakeholders, COPSE will establish a vision and direction for the post-secondary system and a process for ongoing review

By March 2011, COPSE will define its intermediary role, its relationship to the government and the post-secondary institutions.

Priority 3: Improve System Coordination

COPSE will continue to work with Manitoba's institutions to create a more coordinated system of credit transfer and articulation agreements that will include a searchable credit transfer website by March 2012.

By March 2011, and working with the post-secondary institutions, COPSE will establish and manage a permanent working group of government and institutional stakeholders to discuss formulation of a Quality Assurance process for Manitoba.

By March 2013, COPSE will develop an accountability framework to support its program approval process, as well as a performance measurement framework for the post-secondary system.

1.3.3 Reporting

Reports on progress achieved against the annual operating plan are made quarterly and presented at a regular monthly meeting of COPSE.

Chapter II

2.0 Activities of the Council on Post-Secondary Education

The Council's fourteenth year of operation was marked by a number of important activities that were closely linked to the goals of the Council's Strategic and Operational Plans.

The ongoing activities that comprise the work of the Council and staff Secretariat were structured around the following areas:

1. Programs
2. Policy
3. Finance
4. Accountability

2.1 Programs

2.1.1 Strategic Programs Envelope

The purpose of the Strategic Programs Envelope is to provide additional funding to post-secondary institutions for the development of new or expanded programs that respond strategically to the needs of Manitoba's social, cultural, economic or labour market situations and are complementary to existing programs. Due to limited resources in the envelope no new funds were provided in 2010/11.

However, the Council approved several new and expanded programs in 2010/11. These programs include:

Collège universitaire de Saint-Boniface

- ***Baccalaureate es Arts en Etudes Internationales
Bachelor of Arts, International Studies***

The Council approved CUSB's request to establish a 3 Year Bachelor of Arts (BA) in International Studies by utilizing existing resources. Interdisciplinary in focus, the program will draw upon courses in the departments of political science, history, economics, philosophy, business administration and other major programs already offered at CUSB or in concert with the University of Manitoba through the Affiliation Agreement between the two institutions.

University of Manitoba

- ***Bachelor of Science – Biotechnology (4 Year Major)***

The Council approved the University of Manitoba's Bachelor of Science (4 Year Major) in Biotechnology that will provide students with a strong basic science background and

specialization in their choice of Analytical, Environmental/Biosystems or Molecular Biotechnology. Students will receive broad exposure to theoretical concepts and practical training in many areas of applied science. All students will have to complete a Common Core of required courses plus required Stream Specific courses. Students will be required to complete a 'stream' composed of 15 credit hours of related courses, of which at least 12 credit hours are at the 3000 or 4000 level. Students will also be encouraged to select a Minor in a complementary area, such as, but not limited to: Management (I.H. Asper School of Business), Animal Systems (Faculty of Agricultural and Food Sciences), Food Science (Faculty of Agricultural and Food Sciences), Plant Biotechnology (Faculty of Agricultural and Food Sciences) or Human Nutrition and Metabolism (Faculty of Human Ecology).

- ***Bachelor of Science – Genetics (4 Year Major)***

The Council approved the University of Manitoba's request to create a 4 Year Bachelor of Science with a Major in Genetics. The program will concentrate on three specific areas of study: classical genetics, population genetics, and molecular genetics. By pursuing this program, students will complete an interdisciplinary curriculum that will include courses in Agriculture and Food Sciences (Department of Plant Science), Arts (Department of Anthropology), Medicine (Department of Medical Genetics) and Science (Departments of Biological Sciences, Chemistry and Microbiology). The program offers both a Major option and a Major Cooperative option where the student will receive work experience by completing a paid internship with an approved company. Considering the Genetics (Honours) program is not available to part time students, the 4 Year BSc in Genetics would increase accessibility to new students interested in pursuing a career in genetics.

- ***Bachelor of Arts – Integrated Studies***

The Bachelor of Arts in Integrated Studies is designed to respond to several barriers by laddering previous diploma or certificate completion and previous post-secondary level coursework into its degree program by way of assisting working adult learners to achieve degree completion objectives. It also permits degree completion on a part-time and flexible basis (at the learner's own pace) and in either on-line or face-to-face formats, which permit students to tailor curriculum delivery to their personal preferences and circumstances.

- ***Master of Physical Therapy***

The council approved the University of Manitoba's request to replace the Bachelor of Medical Rehabilitation in Physical Therapy with a Master of Physical Therapy. The revised program length would be approximately 5 years (as MPT applicants would qualify for entry to the new graduate program only after completion of a minimum three year, 90 credit hour program of study at the undergraduate level). The Shift from the Bachelor of Medical Rehabilitation (Physical Therapy) to the Master of Physical Therapy is based on need attributed to changes in health services delivery and scope of practice for physiotherapists after new competencies were defined in 2004 by the National Physiotherapy Advisory Group (NPAG). The University of Manitoba now joins the other Canadian jurisdictions that have all made the shift in program delivery from Bachelor of Medical Rehabilitation (Physical Therapy) to the Master of Physical Therapy.

- ***Master of Dentistry – Pediatric Dentistry***

The Master of Dentistry in Pediatric Dentistry will prepare future graduates by emphasizing the research and scholarship of public health and unique preventive approaches tailored to Aboriginal and other underserved and disadvantaged communities, in addition to the clinical practice of Pediatric Dentistry in urban centers. The intent is that these graduates will be leading thinkers and faculty at academic health centres and/or practicing professionals in Aboriginal communities and other underserved and disadvantaged communities in Manitoba, Canada, and around the world. Thus, the program is completely unique and offers significant potential for improvement of the quality of life in Aboriginal and other underserved and disadvantaged communities.

- ***Doctor of Philosophy in Human Nutritional Sciences***

The Doctor of Philosophy in Human Nutritional Sciences is designed to provide a focused research-training program in order to train individuals who can understand, create and undertake hypotheses-based approaches to research while learning to become effective teachers and communicators of human nutrition. Research will focus on the role of foods and nutrition in basic biological processes and in health. The PhD program will be research intensive and the bulk of the program is comprised of thesis work. By combining the required course-work with the candidacy examination and dissertation, the PhD in Human Nutritional Sciences will be three to four years in duration according to normal completion expectations.

- ***Doctor of Philosophy in Food Sciences***

The Doctor of Philosophy in Food Sciences program is designed to provide research training for food science students at the doctorate level so as to permit institutions and organizations in Manitoba, Canada and internationally to have access to future employees of the highest quality. Program objectives include: understanding the changes that occur in raw agricultural commodities and in foods during production, storage, processing and distribution as well as developing insights that can be applied to add value to agricultural commodities by preserving or enhancing their nutritional quality and sensory acceptability to consumers. Upon completion of the candidacy examination and dissertation, graduates will be well prepared for a career of understanding, researching or teaching in the area of food systems.

University of Winnipeg

- ***Bachelor of Arts (4 Year Major) and Bachelor of Business Administration (4 Year Major) (4 Year Major) – Economics and Finance***

The field of finance has its roots in the discipline of economics. The Bachelor of Arts, 4 Year (BA) and Bachelor of Business Administration 4 Year (BBA) in Economics and Finance will provide students with the conceptual tools to understand a number of issues from modern finance theory and its applications. The program will provide students with a solid understanding of the operation of capital markets and capital market instruments, including equities, fixed income securities, as well as futures markets, options and derivatives. The program will provide students with an in-depth understanding of topics in modern finance and financial economics as it relates to the capital structure of firms and

how these financial instruments affect the overall operation of modern financial systems. Students will be able to complete many of the requirements for the program by enrolling in courses currently offered by the Departments of Business, Economics, Mathematics, and Statistics.

- ***Bachelor of Arts (3 & 4 Year Major) – East Asian Languages and Culture***

The Council approved the University of Winnipeg's request to establish a program devoted to the study of East Asian cultures. The program introduces students to East Asian cultures and societies through two components: a) the study of East Asian languages (Chinese—Mandarin and Classical, and Japanese), and b) the study of East Asian cultures through a multi-disciplinary approach (Religious Studies, History, Literature, Cinema, Economics, International Development Studies). A unique feature of the program is its focus on the intellectual legacy of East Asian cultures, introduced through the study of texts and ideas in the historical and cultural contexts that shaped them. The rationale for this focus is a belief that just as East Asian economies are having a global impact beyond the East Asian region, intellectual beliefs and cultural habits will challenge hitherto global presuppositions regarding accepted practices and habits of thought.

- ***Bachelor of Science (Honours) – Medical Physics***

The Bachelor of Science, Honours in Medical Physics is designed to provide students with advanced preparatory education in the diagnosis, prevention and treatment of human medical conditions using physics-based technologies such as ultrasound, magnetic resonance, computed tomography, nuclear medicine, and radiation therapy. This degree program –as the first of its kind in Manitoba– will provide students with an appropriate course of study designed for continuing education in graduate level work in the medical physics professions. This program will provide important preparatory skills for the University of Manitoba's two year Master of Science in Medical Physics, which works in partnership with CancerCare Manitoba. Students may also use the proposed UW B.Sc. (Hons) in Medical Physics program as a suitable admission credential for entry to the provincial ultrasound training program offered by Health Sciences Centre and the provincial radiation therapy training program offered by CancerCare Manitoba.

- ***Bachelor of Science (3 & 4 Year Major) – Business Stream***

The 30 credit hour business stream is designed to provide students in the Bachelor of Science degree programs with the ability to pursue specialization in business knowledge and skills as necessary to start or gain employment with businesses and industries that specialize in scientific fields of endeavor. The Business Stream requirements are complimentary to the science-based majors that are currently offered within the Bachelor of Science program at the University of Winnipeg, including applied computer science, biochemistry, biology, chemistry, physical geography, mathematics and physics.

- ***Bachelor of Science (3 Year Major) – Health and Radiation Physics***

It is anticipated that Canada, along with many other nations, will face a critical shortage of appropriately-educated people with both theoretical and practical skill sets to maintain Canada's current radiation safety standards in the energy, security and health sectors.

The Bachelor of Science, 3 Year Major in Health and Radiation Physics is designed to train professionals in the principles of radiation health and safety as a means of addressing this shortage. Students will be required to pursue 45 credit hours of required courses, 15 credit hours of optional courses designed to fulfill degree requirements. An optional co-operative education component will provide students with the ability to gain workplace-based experience with significant industry partners.

- ***Master of Arts – Cultural Studies: Curatorial Practices***

The Council approved the University of Winnipeg's request to establish a 20 seat Master of Cultural Studies: Curatorial Practices program. In completing this new program, students will study historical and curatorial principles in a seminar format, as well as in a six month practicum. The program will differ from Masters of Arts degrees in Art History or "traditional" museum studies as students will focus on theoretical critiques of cultural materials in addition to having an in depth knowledge about archiving, handling, conservation and cataloguing of artifacts.

- ***Master of Development Practice***

The Master of Development Practice (MDP) will be offered as a 2 year cross-disciplinary program. Recommended by the International Commission on Education for Development Practice, the program will be offered in select universities across the world and has received committed financial support from the McArthur Foundation. The curriculum for the program will be similar in all universities offering the program and will focus on the core areas of health sciences, natural sciences, social sciences, and management. The University of Winnipeg has added two additional core areas of focus: indigenous development and general practice. All courses will be offered through the UW's faculties of Arts, Business and Economics and Science. The program will provide students with the skills and knowledge required to better identify and address global challenges of sustainable development; poverty, population, health conservation, climate change, and human rights will be topics of focus. Additionally, students will also participate in the "global classroom", as select courses will be offered with the assistance of various other Canadian and international post-secondary institutions.

The following programs, which were approved in previous years, received ongoing funding from the Strategic Programs Envelope in 2010/11.

Collège universitaire de Saint-Boniface

- *Permanent Funding Re-Direct in Support of the Bachelor of Science – Microbiology / Biochemistry from the Bachelor of Social Work. (\$214,000 in 2010/11)*

Brandon University

- *Masters of Psychiatric Nursing (\$177,000 in 2010/2011)*

2.1.2 System Restructuring Envelope

The System Restructuring Envelope is designed to support projects that restructure some aspect of the post-secondary education system in Manitoba. Examples of projects that have accessed funds from this envelope are those that incorporate learning technologies in the delivery of programs, services that support activities which improve Aboriginal participation rates in university and college, or initiatives that promote the use of recognition of prior learning assessment and/or enhanced credit transferability and articulation in the post-secondary system.

In 2010/11 fiscal year, the Council approved \$520,000 from the System Restructuring envelope.

All projects received one-time only funding unless otherwise indicated.

University of Manitoba

- ***Funding Support for Deaf Student Attending Medical School – (\$800,000 over four years; \$100,000 in 2010/11)***

In 2009/10, the Council approved a total of \$800,000 over four years to augment support already provided by the UM for a deaf student attending the Faculty of Medicine. Funding primarily covers the significant costs for sign language interpreters. Funding sources included \$300,000 from System Restructuring, \$300,000 from the Council which commenced in 2008/09, and \$200,000 from the Department of Family Services and Consumer Affairs.

Brandon University

- ***Funding Support for Medical Education Study in Brandon – (\$370,000 one-time funding in 2010/11)***

In 2010/11, the Council approved \$20,000 one-time to initially support a medical education study in Brandon. In addition, the Council approved \$350,000 in one-time funds, which included \$265,000 from the Council and a transfer of \$85,000 from Health, to cover the expenses related to the conduct of a study on medical education in Brandon

2.1.3 Other Council-Approved Programs

Other Programs Funded by the Council

Other programs funded by the Council in 2010/11 include the following:

University of Manitoba

- ***Funding Support for Deaf Student Attending Medical School – (\$800,000 over four years; \$100,000 in 2010/11)***

See description under System Restructuring Projects.

- ***Bachelor of Medical Rehabilitation (Respiratory Therapy) Program – (\$43,000 in 2010/11 in one-time funding from COPSE and \$43,000 in 2010/11 in one-time funding from Manitoba Health)***

In response to the need to increase full-time equivalent (FTE) faculty members from 4.5 to 6.5 in the three-year Bachelor of Medical Rehabilitation (Respiratory Therapy) Program with a full admission quota of 16 students annually, the Council approved one-time only funds of \$63,000 in 2009/10 and \$43,000 in 2010/11, as well as \$189,000 in 2009/10 and \$43,000 in 2010/11 in one-time funding from Manitoba Health. The approved funds cover salaries and benefits for two additional FTE's and rent, supplies and equipment required for approximately 600 hours of sessional teaching in the program.

The Respiratory Therapy Program trains therapists to respond to chronic or acute respiratory illnesses, and helps provide front-line treatment against moderate to severe afflictions such as Tuberculosis, Sudden Acute Respiratory Syndrome (SARS), the H1N1 (Swine Flu), and the H5N1 (Avian Flu) pandemics, as well as emphysema and asthma.

University of Winnipeg

- ***Relocation of Urban and Inner -City Studies Program – (\$110,000 in 2010/11)***

In 2009/10, the Council approved UW's request to relocate its Urban and Inner-City Studies Program from the University's Politics Department to Selkirk Avenue in Winnipeg's North End to improve its ability to attract and graduate "non-traditional" students – Aboriginal students, newcomers and inner-city residents. The relocation is intended to create a warm, welcoming, personalized educational environment and provide academic and personal supports to students. It will also further develop partnerships with North End educational organizations such as Urban Circle Training Centre, UM's Inner-City Social Work Program, Winnipeg School Division and North End high schools, and Adult Learning Centres, as well as with community-based organizations to learn how to better meet the needs of "non-traditional" students.

The relocated program is also expected to attract increasing numbers of students to learn about urban and inner-city issues from an inner-city vantage point, and to learn alongside those who traditionally have not attended university, and to do so within Winnipeg's dynamic inner-city community. Graduates will help to fill the staffing needs of Winnipeg's inner-city community-based organizations, and those of the three levels of government in departments and programs with an urban and/or inner-city focus.

Council Approvals Funded by Other Sources

- ***Partnerships for Labour Market-Driven Post-Secondary Bridge Programs in Manitoba's Post-Secondary Institutions – (\$130,000 in 2009/10, \$80,000 in 2010/11, and \$87,500 in 2011/12 from the Manitoba Opportunities Fund; and \$546,500 in 2009/10, \$642,000 in 2010/11, and \$74,000 in 2011/12 from the Foreign Credentials Recognition Fund)***

The Council approved the distribution of funds in support of the Labour Market-Driven Post-Secondary Bridge Programs, a federal-provincial initiative that builds capacity in

Manitoba's post-secondary institutions. The Initiative assists colleges and universities with delivering high-quality bridge programs to help internationally trained professionals gain access to the education, training and work experience they need to find jobs appropriate to their previous training and education. It not only encourages the movement of highly skilled immigrants into employment in high demand sectors of the economy, but also enhances post-secondary institutions' capacity to deliver additional bridge programming in the future. Specific pilot programs are expected to be selected in 2011/12.

2.1.4 The College Expansion Initiative

The College Expansion Initiative (CEI) supports the growth of Manitoba's public college system. CEI does this by working collaboratively with the three public colleges, the University College of the North, and with the Council on Post Secondary Education.

All four institutions, Red River College, Assiniboine Community College, University College of the North and École technique et professionnelle work with CEI to develop expansion plans. These plans capture each college's vision for expansion that draws upon the strengths of the college.

All CEI program proposals are presented to the Council for approval, as the Council has the authority to grant funding approval for all new and expanded activity.

CEI's investments in Manitoba's college system in 2010/2011 totaled \$1,467,000.

College and University College Approvals that Received Funding from COPSE:

Red River College

- ***Bachelor of Technology – Construction Management (\$217,000)***

Council approved Red River College's request for \$133,000 through the College Expansion Initiative in 2009/10 and in future years in support of the four-year Bachelor of Technology in Construction Management, with additional approved cash flow of \$125,000 in 2009/10 and 2010/11 from the Department of Entrepreneurship, Training and Trade (Apprenticeship Branch).

Red River College informed Council that beginning in 2011/12, it intended on offering all four years of the program. The total funding request for implementation in 2010/11 was \$475,000, with \$258,000 already accounted for in the preceding paragraph, one time funding of \$217,000 was still required. Council has therefore approved Red River College's request for an additional \$192,000 in one time funds from the CEI and \$25,000 in one time funds through Universities- Operating to support the four-year Bachelor of Technology in Construction Management.

College and University College Approvals that did not Receive Funding from COPSE

Assiniboine Community College

- ***Horticultural Production Certificate Funding Plan***

Having approved Assiniboine Community College's request to establish a 15 seat Horticultural Production Certificate program in the 2009/10 fiscal year, the Council approved the updated sustainable funding plan for 2010/11, 2011/12 and future years. ACC's new funding model requires no additional funding and will utilize internal contributions and tuition revenues along with the permanent redirection of funds approved in 2009/10.

- ***Interactive Media Arts Diploma***

The Council approved Assiniboine Community College's request to create a 2 Year Interactive Media Arts diploma program by merging the existing Web Design and Media Production diplomas that are currently offered. Students in the Interactive Media Arts Program will gain entry-level skills in digital audio and video, writing, performance, production and content creation. Interactive Specialization students will gain entry-level skills in digital design, animation, coding, web application development and project management concepts. The program will allow students in both diploma and certificate options to share common educational components before branching off into their chosen area of specialization after the second semester. The merger will create educational efficiencies that negate the need for additional funding from the Council.

- ***Prairie Innovation Centre – Sustainable Greenhouse Facility***

The Council granted Assiniboine Community College conditional approval to pursue fundraising efforts to build a Sustainable Greenhouse Facility in support of the Horticultural Production Certificate program. ACC has indicated that the proposed greenhouse would support its current and emerging programming in agriculture, land and water management, culinary arts, environmental horticulture and other production enterprises, and food production for rural and remote communities. ACC has committed to seeking all funds for the proposed greenhouse from outside of the government and would have to return to the Council for project approval once sufficient funding has been secured.

- ***10 Year Lease Agreement with Shelter Canadian Properties Ltd***

Under Subsection 18(1) of *The Colleges Act*, the Board of Governors of Assiniboine Community College must seek approval from COPSE to acquire and dispose of personal property if the value of a lease is more than \$150,000.

The Council approved Assiniboine Community College's request to enter into a 10 year lease agreement with Shelter Canadian Properties Ltd for the use of a building on Border Street, Winnipeg. Council authorization was required because the annualized lease value starts at \$131,208 in year one but increases annually to a total lease value of \$187, 576 in the final year.

Red River College

- ***Bachelor of Nursing***

The Council approved Red River College's (RRC) request for the permanent conversion of its 24 month, 100 seat Diploma Nursing Accelerated (DNA) and 108 seat Joint Baccalaureate Nursing (JBN) programs into a new 32 month, 223 seat Bachelor of Nursing (BN) program. With the support of the Manitoba health community, the Bachelor of Nursing program will prepare entry-level registered nurses according to the amended requirements of the license approval body: The College of Registered Nurses of Manitoba (CRNM). Given the high market demand for new Registered Nurses, the Bachelor of Nursing program will help fill expected labour shortages by providing

students with the tools to pursue graduate education in nursing along with experience in the form of a practicum.

- ***Acquisition of Victoria School in Portage La Prairie***

Red River College was given approval by Council for the capital acquisition of Victoria School in Portage La Prairie. Although Red River College will pay for the acquisition with funds from cash reserves and will require no external support and the cost of the purchase from the Portage La Prairie school division is a nominal cost of \$1.00, authorization was required of Council for acquisitions with a market value in excess of \$300,000.

Red River College plans to relocate their Southport campus (with the exception of the aircraft maintenance engineer program) to the Victoria School location. Through the relocation, RRC hopes to increase visibility to the community and potential clients, provide sufficient space for growth of diverse programs, and address the issue of escalating rental costs.

- ***Early Childhood Education Diploma Program - Continuance of Regional Workplace-Based Program Cohort Expansion and Continuance/Relocation of Inner City Program Cohort Expansion***

In July 2008, COPSE approved RRC's request to establish a 25 seat workplace-based cohort expansion in its Early Childhood Education (ECE) Diploma program at three regional sites (Steinbach, Winkler, Portage-la-Prairie) beginning in Fall 2008. No funding for the above ECE expansions was requested from Council. Instead, first-year funding of \$335,000 (in 2008/09) and second year funding of \$304,600 (in 2009/10) was transferred to COPSE from the Provincial Child Care Office (CCO) in support of this initiative, with approved continuation of this cohort beyond 2009/10 being subject to an assessment of ongoing need/demand for this cohort by CCO. On 23 March 2010, based on consultations with both CCO and RRC, COPSE has received a funding transfer of \$281,993 from CCO for continuation of the cohort, consistent with ongoing need for this cohort.

At the same meeting of 23 March 2010, CCO and RRC proposed the continuation of, as well as a relocation of the 25 seat Inner City ECE Diploma cohort expansion from SISTARS (in North Point Douglas) to the Urban Circle Training Centre on Selkirk Avenue in Winnipeg. The proposed shift in sites can be attributed to the establishment of a model child care demonstration centre in the immediate vicinity of Urban Circle and the strong, supportive environment that is provided to students by the Centre while pursuing their studies.

- ***Capital Purchase Authorization for Centre for Non-Destructive Inspection***

As part of its ongoing responsiveness to the needs of industry through applied research, Red River College plans to establish a Centre for Non-Destructive Inspection in partnership with Magellan Aerospace – Bristol. Council approved Red River College's request for authorization to purchase \$4,400,000 of capital equipment for the CNDI. Under section 18(1)(a) of the Colleges Act, Council requires authorization for purchase of property in excess of \$300,000. Funding for this phase of the Centre's development has

been approved by the Federal Government through Western Economic Diversification. The CNDI represents an important opportunity for RRC staff and students to acquire assets and capital that will bear long term benefits for future applied research projects undertaken by the College in support of the needs of local industry.

University College of the North

- ***Bachelors of Education Sustainability and Transition Plan***

Since 1974, teacher education in northern and rural Manitoba has been provided through the Brandon University Teacher Education Program (BUNTEP). In 2004, the mandate for northern teacher education was transferred from Brandon University to University College of the North. In 2008, Council approved UCN's request to establish a 90 seat Bachelor of Education program using institutional surplus funding of up to \$600,000 in 2008/09. In order to ensure the long term feasibility of the 90 seat Bachelor of Education (BEd) program, Council approved University College of the North's Sustainability and Transition plan for the years 2010/11 through 2012/13 utilizing surplus of \$888,600 in 2010/11.

- ***Capital Projects – Apartment Acquisition and Library Enhancement***

Council approved University College of the North's request to acquire two apartment buildings in Thompson and use surplus funds to contribute to the new library project at The Pas campus. At a cost of \$2,200,000 per building, each apartment building contains 19 units and will be used to house students at the Thompson campus. As part of the same proposal, Council also authorized the use of up to \$700,000 from surplus funds in support of the UCN's new library project at The Pas campus.

- ***Knowledge Infrastructure Program – Support for Regional Centres***

The Knowledge Infrastructure Program is a two-year \$2 billion economic stimulus measure to support infrastructure enhancement at post-secondary institutions across Canada. In support of this initiative, Manitoba is contributing \$4 million for construction and renovation at 12 UCN regional centres, including new classrooms and teacher accommodations at a number of First Nation Sites. Anticipating a funding shortfall for two of the projects, Council approved University College of the North's request to use up to \$300,000 of surplus funds to support construction and renovation at the Swan River and Flin Flon regional centres.

2.2 Policy Activities

During the year, COPSE participated in several activities related to post-secondary education policy. These activities fall into general categories related to government policy, legislation, health, prior learning assessment and recognition, sustainable development, northern/Aboriginal/ACCESS programs, technology, as well as those that are community-based, inter/intra-departmental, inter-provincial, and national in scope.

2.2.1 Post-Secondary Policy Framework

COPSE's post-secondary policy framework consists of post-secondary-related legislation, the Minister's Framework of Accountability, COPSE bylaws, and policies and procedures. Together, these policy instruments help to guide Manitoba's post-secondary system.

New and Amended Legislation

COPSE sponsors legislative change relating to the public post-secondary system and manages related processes. In this reporting year, COPSE sponsored the following legislation:

1. *The Council on Post-Secondary Education Act*, relating to the power to collect personal information about students from colleges and universities. This bill came into force 17 June 2010.
2. *The University College of the North Amendment Act*, relating to various different aspects of the governance structure of the university college, as well as changing the fiscal year to ending March 31 annually. This bill came into force 01 July 2010.

The Minister's Framework of Accountability

The Minister's Framework of Accountability, required under Section 4(b) of *The Council on Post-Secondary Education Act*, was completed on 20 October 2010 and is published on the Council's website (www.copse.mb.ca).

Bylaws

Two additional bylaws, drafted in 2009/10 (Signing Authority and the Duties of the Secretary), were as of the end of 2010/11, under review by Civil Legal Services. COPSE currently has a total of two approved bylaws.

Policies and Procedures

In 2010/11, two additional operational policies were added to COPSE's policies and procedures: "Policy Relating Approving Proposals for new Baccalaureate Degrees with an Applied Focus," and the "Policy Relating to COPSE's Delegated Authority to Approve the Acquisition and Disposal of Property by Colleges under Section 18(1) of *The Colleges Act*." This brings the total number of policies and procedures approved by COPSE to seven.

2.2.2 Policy Operations

Co-op Student Hiring Incentive

The Co-operative Education Tax Credit (CETC) was introduced in the 2003 Budget to encourage corporations to hire students, to encourage students to live and work in Manitoba, and to increase co-operative education in Manitoba. COPSE's responsibility in the program is to ensure that applications for student work placements meet the educational merits of the co-operative education program. A parallel CETC offered to private companies, unincorporated employers, Crown corporations etc, was announced in the March 2006 Provincial Budget.

The CETC was renamed the Co-op Student Hiring Incentive (COS-HI) in 2010.

In 2010/11, COPSE approved requests for 485 student cooperative work placements. This compares to 948 such placements in 2009/10.

Use of the term "University" under *The Degree Granting Act*

In December 2006, the Legislative Assembly of Manitoba passed *The Degree Granting Act*. This Act included provisions that gave the Minister responsibility for approving the use of the term "university" and "varsity" in a business undertaking or in advertising. In 2007, consistent with the Act, the Minister delegated this authority to COPSE. In January 2009, COPSE approved a policy that provides guidance when analysing requests for the use of the term "university" or "varsity" in a business undertaking or in advertising. Analysis is prepared and presented to COPSE to assist COPSE in coming to a decision.

During this reporting year, COPSE applied the policy in the following:

1. Oxford University Press, a division of Oxford University, contacted COPSE indicating that it was establishing operations in Manitoba and was seeking permission to use the term university. COPSE approved this request.
2. Providence College and Seminary followed up its 2009/10 request to use the term "university" in advertising and in its name. COPSE indicated that it had no concerns with Providence College and Seminary using the term "university" in its name, but indicated its preference that the College seek a private member's bill to amend its name in legislation.

COPSE also received requests from two domestic private concerns and two international domestic concerns inquiring about the process whereby a private institution can be allowed to grant degrees in Manitoba. COPSE advised all four of these concerns that they must seek approval from government in legislation directly.

Tuition Fee Policy

COPSE worked with Government and post-secondary institutions to implement the 4.5% cap on tuition fees. Other work focused on tuition fees charged by institutions in regional centres. This work is ongoing.

Inter-Provincial Training Agreements

COPSE administered Inter-Provincial Training Agreements for Veterinary Medicine with the University of Saskatchewan and the other western provinces, and for Optometry with the University of Waterloo and Ontario.

2.2.3 Post-Secondary Information Management

Orientation Package

Updated the Orientation Package for new COPSE staff and members. The Orientation Package was developed in response to the first Organizational and Operational Review of the COPSE.

Post-Secondary Student Information System (PSIS)

Provided coordination and information dissemination services between Statistics Canada, the seven institutions, the Canadian Mennonite University, and other government departments in relation to this database. This project was formally known as the Enhanced Student Information System (ESIS), and was changed by Statistics Canada in 2006/07.

Records Data Initiative (Data Strategy)

COPSE continued work with the Policy and Planning Branch of Manitoba Advanced Education and Literacy on the development of a data strategy for the post-secondary and adult education sector in Manitoba – a project that was enhanced by the June 2010 passage of an amendment to *The Council on Post-Secondary Education Act*. The data strategy is designed to increase efficiency in the collection of data, to strengthen the ability of COPSE to meet its mandate, and to strengthen accountability and reporting.

2.2.4 Policy Networks

Post-Secondary Emergency Managers Network (PSEMN)

The PSEMN was established in 2007, and COPSE has been a member of the Network since that time. Throughout 2010/11, much of the work of the committee was on preventative measures and information sharing related to H1N1.

ACCESS Director's Group

Attended biannual meetings to address planning and program-related issues.

Aboriginal Education in Manitoba

Participated with senior officials from both levels of Government and representatives from Aboriginal organizations to develop and enhance Aboriginal educational outcomes in post-secondary education in Manitoba.

Post-Secondary Education Committee on Learning Technologies

Guided the activities of the Post-Secondary Education Committee on Learning Technologies to provide support and participate in policy-making with respect to Campus Manitoba and other distributed learning activities.

Technical Vocational Education Advisory Committee

Served on the Steering Committee comprised of government, college, business, education, and community representatives that provide guidance to the Technical Vocational Initiative.

Labour Market-Driven Bridge Program Initiative in Post-Secondary Institutions

Participated on a federal-provincial initiative in partnership with the post-secondary institutions to enhance entry of immigrant professionals into the Manitoba labour force.

Health Education Liaison Group

Participated on this interdepartmental team responsible for policy direction for health-related educational programs.

Manitoba Nursing Advisory Council

Represented COPSE and the Department of Advanced Education and Literacy on a province-wide council dealing with nursing education, and with supply and demand issues.

Western Health Human Resources Forum

Worked collaboratively with members from health and education from the four western provinces to strategize on health human resources issues in Western Canada.

Capacity Building for Internationally Educated Nurses (IENs) Assessment (CBIA)

Participated as part of the Manitoba representation on this project.

Federal-Provincial Working Group on Entry-to-Practice (ETP) Credentials

Participated on the working committee to address requests for changes to entry-to-practice credentials in the allied health field. An assessment process has been developed and implemented for the first time through the Coordinating Committee which replaced the ETP Working Group. Proposals related to Licensed Practical Nursing and Physiotherapy have been reviewed through this process.

National Experts Committee on Interprofessional Education for Collaborative Patient Centred Practice (IECPCP)

Participated as a member on the National Experts Committee on IECPCP.

Advisory Committee for the Western College of Veterinary Medicine

Served on the Advisory Committee for the Western College of Veterinary Medicine.

Child Care Education Program Approval Committee (CCEPAC)

Responsible for providing support and links to government.

Council of Ministers of Education, Canada (CMEC)

Participated in the following CMEC committees: Canadian Education Statistics Council, Quality Assurance Working Group, Post-Secondary Education Expectations Project, the Credit Transfer Working Group, the affordability working group, and the Post-Secondary Education Assistant Deputy Ministers' Committee.

Workplace, Safety and Health

Served on the Departmental Workplace, Safety and Health committee.

Memberships on National Organizations

Served as a member on the Canadian Association of University Business Officers (CAUBO), and the Canadian Institutional Research Planning Association (CIRPA).

2.3 Finance

Estimates Process

2.3.1 Operating Budgets

The annual Estimates process for the universities and community colleges commenced in June 2010. At that time, the Council requested that institutions review the financial requirements for the following fiscal year and submit an Estimates request for the Council's review. The Estimates information was requested in a format that allowed for comparative analysis of institutions. In this way, the Council could make informed judgments about the requirements of each institution when formulating its recommendations to Government.

Institutions were requested to provide a base level budget with explanations for increases and a detailed assessment of impacts, as well as information related to enrollment levels and staffing, and status reports on previously funded new programs and System Restructuring grants.

The budget submissions were received in late September 2010, at which time the Council reviewed the individual submissions and the analyses of the financial requirements prepared by Council staff. Following this review, the Council members met with each institution separately so that the institution could present its budget request and provide additional information to the Council. The Council also met with faculty and student representatives.

Following the meetings with the colleges and universities, the Council developed a presentation for the Minister of Advanced Education and Literacy, recommending funding levels for the post-secondary education system. This was based on the information provided by the colleges and universities and the Council's view of funding requirements. The Minister reviewed the presentation and then made recommendations to Government. Final funding levels were determined and communicated following the budget announcement in spring 2011. The Council then finalized its allocation of available funds by institution and the colleges and universities were advised.

2.3.2 Major Capital

The annual Estimates process for Major Capital for the universities also commenced in June, 2010. At that time, the Council requested that institutions review the major capital requirements for the following fiscal year and submit the Estimates request.

The Council has responsibility for approving capital projects and distributing major capital grants at the universities only. Since 1998/99, the Council has utilized a process for ranking the capital project requests of the universities. This process involves engaging the Manitoba Department of Infrastructure and Transportation (MIT) with its technical expertise to review the major capital requirements at the universities and to develop a plan, including budget and scheduling, to address the most critical requirements at the universities. When the major capital requests were received by the Council in July, the

submissions were forwarded to MIT for review and analysis. MIT then provided advice to the Council in the allocation of the major capital funding at universities.

MIT has responsibility for funding Major Capital projects at the community colleges and UCN. Community college projects were considered by MIT concurrently with the requests from other government departments. Funding decisions were communicated to the Council, the community colleges and to UCN when the budget was announced in the spring.

2.3.3 Projects

The review of major capital projects has proven to be successful in identifying the projects that require immediate attention and in accessing additional funds from Government. Some of the major projects funded in 2010/11 included:

Assiniboine Community College

- Minor capital costs associated with the move to the North Hill Campus

Brandon University

- Dining Hall Fire Alarm Replacement
- Clark Hall – Masonry Repairs
- Darrach Hall – Caulking of Building Exteriors and Window Replacement
- Education Building – Caulking of Building Exteriors and Window Replacement

Collège universitaire de Saint-Boniface

- Blackbaud administrative software

University of Manitoba

- Storm Outfalls, Sewer system upgrades
- Fire Safety upgrades
- Asbestos Abatement
- Window Replacement

University of Winnipeg

- Fire Alarm Upgrade Phase IV
- Asbestos Remediation Phase II

2.4 Accountability

COPSE undertook the following accountability projects in partnership with the post-secondary education institutions:

2.4.1 Monitoring System Performance

Indicators

Post-secondary institutions continued to report to COPSE indicators of student success, including information on enrolment by socio-economic status, as well as retention, attrition and graduation rates at colleges and universities.

Program Costing

Since 1997, institutions have been reporting program costs using a common methodology. This methodology employs common definitions, procedures and reporting formats to allow for better comparative analysis of financial data from public universities and colleges in the province. Data is collected annually from public universities and colleges.

Early Leavers Survey

In 2010/11, COPSE worked with the colleges and universities, and the survey firm PRA, Inc., to develop another Survey of Early Leavers, previously conducted in 2006/07. The target population includes students who were enrolled full-time in the 2009/10 academic year, did not complete the 2009/10 session, and/or did not return to enrol in the 2010/11 session, and did not graduate by Spring or Fall 2010.

The Survey will gather information on early leavers' experiences before enrollment in post-secondary education, reasons for deciding to attend, goals for attending, use of and satisfaction with services while attending, academic expectations, reasons for leaving, and outcomes since leaving the post-secondary institution originally enrolled in. A final report is expected in early 2012, and a comparison of results will be made between the two survey administrations.

Student Complaints

COPSE receives complaints from students each year regarding their post-secondary experiences. It is important to note that COPSE cannot intervene on a student's behalf regarding a problem with a post-secondary institution. COPSE is restricted in its ability to interfere with the internal affairs of a post-secondary institution. *The Council on Post-Secondary Education Act*, Section 3(2) states that, "in carrying out its mandate, the council may not interfere with:

- (a) the basic right of a university or college to formulate academic policies and standards;
- (b) the independence of a university or college in fixing standards of admission and of graduation; or
- (c) the independence of a university or college in the appointment of staff."

While concerns should be addressed with the institution in question, including the use of student advocates, ombudsmen, student associations, and other established institutional appeal processes, nevertheless, students do complain to their government about experiences with post-secondary institutions. Such complaints are either made directly to COPSE, or referred to COPSE by another government office.

Complaints are received by telephone, email and by letter. In 2010/11, a total of 15 complaints were received and addressed by COPSE. This is a decrease from the 35 complaints received and addressed by COPSE in 2009/10.

2.4.2 Public Reporting and Disclosure

Annual Reports

As required by *The Council on Post-Secondary Education Act*, COPSE must prepare and submit to the Minister of Advanced Education and Literacy an annual report of its operations, including the audited financial statements, within six months following the end of the fiscal year.

The universities and colleges are required to prepare and submit an annual report of operations including the audited financial statements to COPSE and to the Minister of Advanced Education and Literacy. These reports are required within six months for the universities and within four months for the colleges, following the end of each fiscal year. Comprehensive financial plans, budgets, statistical information, status reports for new programs, and other funding approved by COPSE are also required.

As required by *The Colleges Act*, the colleges must prepare an annual budget prior to the beginning of each fiscal year. Colleges must also publish an annual academic report that includes student information on enrollment, attrition, graduation, and graduate employment placement in accordance with the guidelines provided.

These documents are analyzed throughout the year by COPSE and information is utilized to present funding requests to Government and to report on the activities of the post-secondary institutions in Manitoba.

Statistical Compendium

In 2010/11, COPSE released the eighth edition of the annual Statistical Compendium on its website. The Compendium, developed in cooperation with the colleges and universities, contains data on student enrolments, graduates, programs, tuition fees, retention rates, etc. in the post-secondary education system. The Compendium is released with the Annual Report. The Compendium, Annual Report and other reports are available in English and French on the COPSE's website at www.copse.mb.ca.

Report on Sustainable Development Activities and Accomplishments

COPSE staff participated on Manitoba Education's Sustainable Development Team, developing ways to ensure that the principles of sustainable development are known and understood by members of the two education departments, and integrated into everyday practices.

Whistleblower Reporting

The Public Interest Disclosure (Whistleblower Protection) Act came into force in 2006, and included a requirement for annual reporting. In 2010/12, COPSE did not receive any disclosures under the *Act*. This was the same as in 2009/10.

Freedom of Information Requests

In 2010/11, COPSE handled one request for information under *The Freedom of Information and Protection of Privacy Act* (FIPPA). This is compared to two requests handled in 2009/10.

Chapter III

Audited Financial Statements of the Council on Post-Secondary Education

**For The Year Ended March 31, 2011
Winnipeg, Manitoba, Canada**

THE COUNCIL ON POST-SECONDARY EDUCATION

Responsibility for Financial Statements

The management of the Council on Post-Secondary Education is responsible for the financial reporting process that produces the financial statements and accompanying notes. The financial statements are prepared in accordance with Canadian generally accepted accounting principles.

The Council is responsible for overseeing management's performance of its financial reporting responsibilities. The statements are audited by the Auditor General of Manitoba, whose opinion is included herein.

In order to fulfill this responsibility, management maintains systems of internal control over the financial reporting process designed to provide assurance that relevant and reliable financial information is produced.

**“Original signed by
Carlos Matias”**

Carlos Matias, CGA
A/Chief Financial Officer

**“Original signed by
Sid Rogers”**

Sid Rogers
Secretary

July 14, 2011
Winnipeg, Manitoba

Independent Auditors' Report

To the Legislative Assembly of Manitoba, and
To The Council on Post-Secondary Education

We have audited the accompanying financial statements of the Council on Post-Secondary Education, which comprise the statement of financial position as at March 31, 2011, the statements of operations, changes in net assets and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluation the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Council on Post-Secondary Education as at March 31, 2011, and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

“Original signed by the Office of the Auditor General”

Office of the Auditor General
July 14, 2011
Winnipeg, Manitoba

THE COUNCIL ON POST-SECONDARY EDUCATION

Statement of Financial Position

As at March 31, 2011

	<u>2011</u>	<u>2010</u>
ASSETS		
Current Assets:		
Cash	\$ 670,839	\$ 633,473
Accounts receivable, Province of Manitoba	1,609,400	2,009,348
Prepaid Expenses	-	63,500
	<u>2,706,321</u>	<u>1,530,258</u>
Long-term Receivable:		
Province of Manitoba (Note 4)	1,240,006	1,235,663
Capital Assets (Note 6)	<u>48,302</u>	<u>46,278</u>
Total Assets	<u><u>\$ 3,568,547</u></u>	<u><u>\$ 3,988,262</u></u>
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accounts payable and accrued liabilities	\$ 99,134	\$ 143,727
Grants payable	1,837,400	2,293,629
	<u>1,936,534</u>	<u>2,437,356</u>
Long-term Liabilities:		
Provision for employees' severance benefits (Note 7)	106,605	131,662
Provision for employer's share of employees' pension benefits (Note 8)	1,135,865	1,131,522
	<u>1,242,460</u>	<u>1,263,184</u>
Total Liabilities	<u>3,179,004</u>	<u>3,700,540</u>
Net Assets		
Investment in Capital Assets	48,302	46,278
Unrestricted Net Assets	341,241	241,444
	<u>389,543</u>	<u>287,722</u>
	<u><u>\$ 3,568,547</u></u>	<u><u>\$ 3,988,262</u></u>
Contractual Obligations (Note 9)		
Approved on Behalf of the Council		
_____ "Signed by Sid Rogers"		
_____ "Signed by Curtis Nordman"		

THE COUNCIL ON POST- SECONDARY EDUCATION

Statement of Operations For the year ended March 31, 2011

	<u>2011</u>	<u>2010</u>
Revenues:		
Province of Manitoba grants:		
Department of Advanced Education and Literacy	\$ 558,549,482	\$ 542,361,777
Other	2,026,331	1,424,700
Interest	2,979	-
Total Revenues	<u>560,578,792</u>	<u>543,786,477</u>
Expenses:		
Operating grants	492,658,353	480,129,901
Support programs	1,765,367	1,556,380
College Expansion Initiative grants	34,612,421	32,930,947
Post Secondary Strategic grants	520,000	895,613
Equipment and Renovations grants	6,846,000	6,733,600
Major Capital grants	7,271,727	5,174,588
Access grants	9,312,700	9,077,400
Inter-Provincial Training Agreement	5,278,234	4,943,741
Administrative and Other, Schedule 1	2,212,169	2,335,360
Total Expenses	<u>560,476,971</u>	<u>543,777,530</u>
Excess of Revenues over Expenses	<u>\$ 101,821</u>	<u>\$ 8,947</u>

THE COUNCIL ON POST-SECONDARY EDUCATION

**Statement of Changes in Net Assets
For the year ended March 31, 2011**

	2011			2010
	Investment in Capital Assets	Unrestricted Net Assets	Total	Total
Balance, Beginning of Year	\$ 46,278	\$ 241,444	\$287,722	\$278,775
Excess of Revenues over Expenses	-	101,821	101,821	8,947
Inter-fund Transfers				
Capital Purchases	8,931	(8,931)	-	-
Amortization	(6,907)	6,907	-	-
Balance, End of Year	<u>\$48,302</u>	<u>\$341,241</u>	<u>\$389,543</u>	<u>\$287,722</u>

THE COUNCIL ON POST-SECONDARY EDUCATION

Statement of Cash Flows
For the year ended March 31, 2011

	<u>2011</u>	<u>2010</u>
Cash Provided by Operating Activities:		
Excess of Revenues over Expenses	\$ 101,821	\$ 8,947
Amortization	<u>6,907</u>	<u>33,397</u>
	108,728	42,344
Net Change in Non-Cash Working Capital Items:		
Decrease (Increase) in prepaid expenses	63,500	(63,500)
Decrease (Increase) in accounts receivable	399,948	(743,433)
(Decrease) Increase in accounts payable and accrued liabilities	(44,593)	37,089
(Decrease) Increase in grants payable	<u>(456,229)</u>	<u>1,128,629</u>
	71,354	401,129
Cash Provided by (Used In) Financing Activities:		
(Increase) in long-term receivable – Province of Manitoba	(4,343)	(65,962)
(Decrease) Increase in provision for employees' severance benefits	(25,057)	13,287
Increase in provision for employer's share of employees' pension benefits	<u>4,343</u>	<u>65,962</u>
	(25,057)	13,287
Cash Used In Investing Activities:		
Purchase of capital assets	<u>(8,931)</u>	<u>(45,286)</u>
Increase in Cash for the Year	37,366	369,130
Cash, beginning of year	<u>633,473</u>	<u>264,343</u>
Cash, end of year	<u>\$ 670,839</u>	<u>\$ 633,473</u>

Supplementary Financial Information

	2011	2010
Interest Received	2,979	-

THE COUNCIL ON POST-SECONDARY EDUCATION

Schedule of Administrative and Other Expenses
For the year ended March 31, 2011

	<u>2011</u>	<u>2010</u>
Amortization	\$ 6,907	\$ 33,397
Automobile and traveling	30,523	39,268
Computer operating and lease costs	60,894	44,475
Course and membership fees	10,107	21,122
Furniture and Equipment	2,782	-
Graduate Survey	-	100,000
Labour Market Bridge Programs	765,917	676,543
Meetings-Council	3,605	4,783
Miscellaneous grants	20,029	4,300
Office rental	112,841	62,524
Postage and telephone	18,161	12,991
Printing and stationery supplies	21,093	30,859
Professional fees	39,849	111,851
Program for the International Assessment of Adult Competencies	60,000	-
Remuneration for Council members	40,704	42,916
Salaries and employee benefits	976,831	1,021,383
Subscriptions and books	1,083	3,003
Sundry	40,843	125,945
	<hr/>	<hr/>
Total administrative and other expenses	<u>\$ 2,212,169</u>	<u>\$ 2,335,360</u>

THE COUNCIL ON POST-SECONDARY EDUCATION

Notes to Financial Statements for the year ended March 31, 2011

1. Nature of Operations

The Council on Post-Secondary Education (COPSE) was established by an Act of the Legislature passed in 1997 and is composed of 11 members appointed by the Lieutenant-Governor-in-Council.

The Universities Grants Commission Act was repealed effective April 28, 1997 by the Council on Post-Secondary Education Act.

The Council on Post-Secondary Education Act provided that the University Grants Fund be continued as the Post-Secondary Grants Fund. All assets and liabilities of the Universities Grants Commission were transferred to the Council on Post-Secondary Education.

Primarily, the Council on Post-Secondary Education provides funding to Manitoba's universities and community colleges for approved programs and capital projects from funds received from the Province of Manitoba.

On April 11, 2006, Treasury Board authorized the reorganization of the Council on Post-Secondary Education Secretariat. This included the integration of the College Expansion Initiative into the Council on Post-Secondary Education Secretariat.

2. Significant Accounting Policies

A. Basis of Accounting

The Council on Post-Secondary Education's annual financial statements are prepared in accordance with Canadian generally accepted accounting principles using accounting standards for not-for-profit organizations.

B. Grant Payments

Operating, support program, college expansion initiative, tuition rebate, access, and strategic initiatives grants reflect payments to Manitoba universities and community colleges for their annual operations. These grants are funded on the basis of scheduled payments to meet the operating requirements of the universities and community colleges. Operating grants are also provided to private religious colleges and to the Winnipeg Technical College.

Major capital grants based on shared cost agreements are funded on a reimbursement basis. The university must first incur eligible costs as defined in the terms of the agreement, which the Council then reimburses.

Major capital grants to universities that are discretionary grants are funded when the university has met the eligibility criteria and fulfilled the conditions set out by the Council.

Equipment and renovation grants are provided to Manitoba universities and community colleges based on the cash flow requirements of those institutions.

C. Revenue Recognition

Revenue is recognized as funds are drawn from Province of Manitoba appropriations.

**Notes to Financial Statements
for the year ended March 31, 2011**

D. Vacation and Severance Benefits

Employees of the Council are entitled to vacation and severance benefits in accordance with the terms of the collective agreement. The liability for vacation is recorded based on the Council's best estimates. The liability for severance benefits is based on an actuarial valuation using the accrued benefit cost method and management's best estimates of salary escalation, retirement ages of employees and employee mortality. Actuarial gains or losses are recognized in the year they are incurred.

E. Employer's Share of Employees' Pension Benefits

Employees of the Council are pensionable under the Civil Service Superannuation Act. The Council accrues a provision for the liability for the employer's share of employee pension benefits, including future cost of living adjustments, based on an actuarial valuation using the accrued benefit cost method and management's best estimates of salary escalation, retirement ages of employees and employee mortality. Actuarial gains or losses are recognized in the year they are incurred.

F. Capital Assets

Capital assets are recorded at cost. Amortization is provided on a straight-line basis over the assets' estimated useful lives, in accordance with the Province of Manitoba guidelines, as follows:

Furniture	10 years
Leasehold Improvements	10 years
Machinery and Equipment	10 years
Computer Equipment	4 years

G. Measurement Uncertainty

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingencies at the date of the financial statements and the reported amounts of revenues and expenses during the period. Actual results could differ from these estimates.

H. Financial Instruments

Initially, all financial assets and liabilities must be recorded on the balance sheet at fair value. Subsequent measurement is determined by the initial classification of each financial asset and liability. All financial instruments are classified as one of: (a) held-for-trading; (b) loans and receivables; (c) held-to-maturity; (d) available-for-sale or (e) other liabilities. Financial assets and liabilities classified as held-for-trading are measured at fair value with gains and losses recognized in net income (loss). Financial instruments classified as held-to-maturity, loans and receivables and other liabilities are measured at amortized cost. Available-for-sale financial instruments are measured at fair value, with unrealized gains and losses recognized directly in net assets.

The Council on Post-Secondary Education's financial instruments consist of cash, accounts receivable, long-term receivable, accounts payable, accrued liabilities and grants payable. The Council has designated cash as held-for-trading, accounts receivable and long-term receivable as loans and receivables, accounts payable and accrued liabilities, and grants payable as other liabilities.

THE COUNCIL ON POST-SECONDARY EDUCATION

Notes to Financial Statements for the year ended March 31, 2011

3. Change in Accounting Policies

The Council adopted the changes to CICA Handbook section 4400. The primary impact is the applicability of section 1540 "Cash Flow Statements". Adoption of this change has resulted in additional disclosure on the cash flow statement showing supplementary financial information.

4. Long-term Receivable – Province of Manitoba

The long term receivable from the Province of Manitoba represents the following recoverable amounts.

	<u>2011</u>	<u>2010</u>
Severance Pay	\$ 104,141	\$ 104,141
Pension	<u>1,135,865</u>	<u>1,131,522</u>
	<u>\$ 1,240,006</u>	<u>\$ 1,235,663</u>

The amount recorded as a receivable from the Province for funding of the severance pay liability was initially based on the estimated value of the corresponding actuarially determined liability for severance pay as at March 31, 1998. Subsequent to March 31, 1998, the Province provides annual grant funding for severance expense. As a result, the change in the severance pay liability each year is fully funded. The interest component related to the receivable is reflected in the funding for severance expense. The receivable for severance pay will be paid by the Province when it is determined that the cash is required to discharge the related severance pay liabilities.

The Province has accepted responsibility for providing the funding for the Council's pension liability and related expense which includes an interest component. The Council has therefore recorded a receivable from the Province equal to the estimated value of its actuarially determined pension liability of \$1,135,865 (2010 - \$1,131,522) and has recorded revenue for the year ended March 31, 2011 equal to its pension expense of \$65,666 (2010 - \$122,816). The Province will make payments on the receivable when it is determined that the cash is required to discharge the related pension obligations.

5. Financial Instruments

Disclosure and Presentation of Financial Instruments

The Council continues to apply Section 3861 *Financial Instruments - Disclosure and Presentation* in place of Sections 3862 and 3863.

Fair Value

The fair values of accounts receivable, accounts payable and accrued liabilities approximate their respective carrying values due to their short-term maturities. The fair value of the long-term receivable approximates its carrying value because the annual interest accretion is funded.

THE COUNCIL ON POST-SECONDARY EDUCATION

Notes to Financial Statements for the year ended March 31, 2011

Risk Management

Interest Rate and Foreign Currency Risk

The Council's exposure to interest rate risk is considered low because of the short-term nature of its cash and accounts receivable. The majority of the balance of the long-term receivable is not subject to interest rate risk because it is derived from the provision for employer's share of employees' pension benefits.

The Council is not exposed to foreign currency risk as it has no foreign currency denominated financial instruments.

Credit Risk

Credit risk is the risk of potential loss to the Council if a counterparty to a financial instrument fails to discharge an obligation. The Council's credit risk is primarily attributable to its cash, accounts receivable and long-term receivable. The credit risk on cash is considered low as the counterparty is a high credit quality institution. The credit risk on accounts receivables and the long-term receivable is considered low because the counterparty is the Province of Manitoba.

The carrying amount of financial assets represents the maximum credit risk exposure. The maximum exposure to credit risk at March 31 was:

	Carrying Amount	
	2011	2010
Financial Assets Held-For-Trading:		
Cash	\$670,839	\$633,473
Loans and Receivables:		
Accounts Receivable	1,609,400	2,009,348
Long-term Receivable – Province of Manitoba	1,240,006	1,235,663
	<u>\$3,520,245</u>	<u>\$3,878,484</u>

THE COUNCIL ON POST-SECONDARY EDUCATION

**Notes to Financial Statements
for the year ended March 31, 2011**

6. Capital Assets

	2011		
	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>
Furniture	\$ 64,482	\$ 51,496	\$ 12,986
Leasehold Improvements	33,580	4,774	28,806
Office Equipment	12,810	10,414	2,396
Computer Equipment	<u>29,598</u>	<u>25,484</u>	<u>4,114</u>
	<u>\$ 140,470</u>	<u>\$ 92,168</u>	<u>\$ 48,302</u>

	2010		
	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>
Furniture	\$ 64,482	\$ 49,165	\$ 15,317
Leasehold Improvements	30,950	1,548	29,402
Office Equipment	10,685	10,198	487
Computer Equipment	<u>25,422</u>	<u>24,350</u>	<u>1,072</u>
	<u>\$ 131,539</u>	<u>\$ 85,261</u>	<u>\$ 46,278</u>

7. Severance Benefits

Provision for Employees' Severance Benefits

	<u>2011</u>	<u>2010</u>
Balance at beginning of year	\$ 131,662	\$ 118,375
Actuarial gain	(8,569)	-
Benefits accrued	7,511	5,001
Interest accrued on obligations	8,001	8,286
Benefits paid	<u>(32,000)</u>	<u>-</u>
Balance at end of year	<u>\$ 106,605</u>	<u>\$ 131,662</u>

Severance Benefit Expense

	<u>2011</u>	<u>2010</u>
Current service costs	\$ 7,511	\$ 5,001
Interest costs	8,001	8,286
Actuarial gain	<u>(8,569)</u>	<u>-</u>
Total	<u>\$ 6,943</u>	<u>\$ 13,287</u>

An actuarial valuation of the severance obligations as at March 31, 2005 was conducted by Ellement & Ellement Ltd., Consulting Actuaries. The key actuarial assumptions used in that valuation were a rate of return of 6.0% (2010 – 6.5%), inflation rate of 2.0% (2010 – 2.5%) and salary rate increases of 2.75% (2010 – 3.25%).

THE COUNCIL ON POST-SECONDARY EDUCATION

Notes to Financial Statements for the year ended March 31, 2011

8. Pension Benefits

Provision for Employer's Share of Employees' Pension Benefits

	<u>2011</u>	<u>2010</u>
Balance at beginning of year	\$ 1,131,522	\$ 1,065,560
Actuarial gain	(49,646)	-
Benefits accrued	44,680	47,371
Interest accrued on obligations	70,632	75,445
Benefits paid	<u>(61,323)</u>	<u>(56,854)</u>
Balance at end of year	<u>\$ 1,135,865</u>	<u>\$ 1,131,522</u>

Net Pension Benefit Expense (Recovery)

	<u>2011</u>	<u>2010</u>
Current service costs, net of employee contributions	\$ 44,680	\$ 47,371
Interest costs	70,632	75,445
Actuarial gain	<u>(49,646)</u>	<u>-</u>
Net Pension Benefit Expense	<u>\$ 65,666</u>	<u>\$ 122,816</u>

An actuarial valuation of the pension obligations as at December 31, 2009 was conducted by Ellement & Ellement Ltd., Consulting Actuaries. The key actuarial assumptions used in that valuation were a rate of return of 6.0% (2010 – 6.5%), inflation rate of 2.0% (2010 – 2.5%, salary rate increases of 2.75% (2010 – 3.25%) and post retirement indexing at 2/3 of the inflation rate. The liability has been extrapolated to March 31, 2011 using a formula provided by the actuary.

9. Contractual Obligations

The Council on Post-Secondary Education has approved funding of \$515,500 for various new programs and system restructuring which will be provided over the next two fiscal years. Approved funding of \$307,900 will be provided in 2011/12 and \$207,600 in 2012/13.

10. Related Party Transactions

In addition to those related party transactions disclosed elsewhere in these financial statements, the Council on Post-Secondary Education is related in terms of common ownership to all Province of Manitoba created departments, agencies and Crown corporations. The Council on Post-Secondary Education enters into transactions with these entities in the normal course of business. These transactions are recorded at the exchange amount.

**Notes to Financial Statements
for the year ended March 31, 2011**

11. Capital Disclosures

The Council's capital is comprised of its net assets, which include Unrestricted Net Assets and Investment in Capital Assets. The Council manages its capital through an approved operating budget. The Council has been successful in achieving a balanced budget by restricting spending to within the funded amounts. The Council is not subject to any externally imposed capital requirements.

The Council's Statement of Changes in Net Assets sets out the balances in Unrestricted Net Assets and the Investment in Capital Assets at the beginning and end of the year. The capital management strategy did not change during the year.

12. Economic Dependence

The Council is economically dependent on funding received from the Province of Manitoba.

Chapter IV

THE COUNCIL ON POST-SECONDARY EDUCATION

Grant Expenses (unaudited) For the year ended March 31, 2011

	<u>2011</u>	<u>2010</u>
Universities Grants		
1. Operating		
University of Manitoba	\$ 283,930,483	\$ 276,915,100
University of Winnipeg	50,027,000	47,651,800
Brandon University	31,162,000	30,267,500
University College of the North	23,176,300	21,764,000
Collège universitaire de Saint-Boniface	12,417,001	11,851,000
Canadian Mennonite University	3,622,000	3,551,000
Providence College & Seminary	1,242,100	1,242,100
Wm. & Catherine Booth University College	368,600	368,600
Steinbach Bible College	<u>230,000</u>	<u>230,000</u>
	406,175,484	393,841,100
First Claims		
University of Manitoba	254,817	263,401
University of Winnipeg	40,100	40,100
Brandon University	<u>216,600</u>	<u>216,600</u>
	511,517	520,101
Support Programs		
Campus Manitoba	1,258,000	1,233,000
Visually Impaired	387,367	203,380
Churchill Northern Studies Centre	<u>120,000</u>	<u>120,000</u>
	1,765,367	1,556,380
Total Operating Grants – Universities		
University of Manitoba	284,185,300	277,178,501
University of Winnipeg	50,067,100	47,691,900
Brandon University	31,378,600	30,484,100
University College of the North	23,176,300	21,764,000
Collège universitaire de Saint-Boniface	12,417,001	11,851,000
Canadian Mennonite University	3,622,000	3,551,000
Providence College & Seminary	1,242,100	1,242,100
William & Catherine Booth University College	368,600	368,600
Steinbach Bible College	230,000	230,000
Support Programs	<u>1,765,367</u>	<u>1,556,380</u>
	<u>\$ 408,452,368</u>	<u>\$ 395,917,581</u>

THE COUNCIL ON POST-SECONDARY EDUCATION

Grant Expenses (unaudited) For the year ended March 31, 2011

	<u>2011</u>	<u>2010</u>
2. Capital Funds		
(a) Equipment and Renovations		
University of Manitoba	\$ 3,020,000	\$ 3,020,000
University of Winnipeg	550,000	550,000
Brandon University	330,000	330,000
University College of the North	429,000	428,800
Collège universitaire de Saint-Boniface	<u>300,000</u>	<u>100,000</u>
	4,629,000	4,428,800
(b) Major Capital Projects		
University of Manitoba	3,257,900	3,033,467
University of Winnipeg	1,000,000	995,526
Brandon University	459,411	441,533
University College of the North	2,358,179	530,000
Canadian Mennonite University	<u>196,237</u>	<u>174,062</u>
	7,271,727	5,174,588
Total Capital Grants		
University of Manitoba	6,277,900	6,053,467
University of Winnipeg	1,550,000	1,545,526
Brandon University	789,411	771,533
University College of the North	2,787,179	958,800
Canadian Mennonite University	196,237	174,062
Collège universitaire de Saint-Boniface	<u>300,000</u>	<u>100,000</u>
	11,900,727	9,603,388
3. Strategic Initiatives – Universities		
University of Manitoba	150,000	337,900
University of Winnipeg	-	127,613
Brandon University	370,000	-
University College of the North	-	131,100
Collège universitaire de Saint-Boniface	<u>-</u>	<u>136,000</u>
	520,000	732,613
4. Access Grants		
University of Manitoba	3,964,900	3,836,100
University of Winnipeg	1,370,100	1,341,400
Brandon University	2,004,000	1,839,900
University College of the North	<u>1,006,900</u>	<u>1,112,200</u>
	8,345,900	8,129,600
Total Universities Grants	<u>\$ 429,218,995</u>	<u>\$ 414,383,182</u>

THE COUNCIL ON POST-SECONDARY EDUCATION

Grant Expenses (unaudited) For the year ended March 31, 2011

	<u>2011</u>	<u>2010</u>
Community Colleges Grants		
1. Operating		
Assiniboine Community College	\$ 18,681,000	\$ 18,795,000
Red River College	65,084,352	64,234,700
École technique et professionnelle	2,206,000	2,174,000
Winnipeg Technical College	-	565,000
	<u>85,971,352</u>	<u>85,768,700</u>
2. Capital Funds		
Equipment and Renovations		
Assiniboine Community College	998,000	1,086,200
Red River College	1,219,000	1,218,600
	<u>2,217,000</u>	<u>2,304,800</u>
3. College Expansion Initiative		
Assiniboine Community College	6,009,690	5,116,690
University College of the North	4,188,600	4,157,300
Red River College	23,198,714	22,324,627
École technique et professionnelle	1,112,700	1,096,700
Technical Vocational Initiative	102,717	235,630
	<u>34,612,421</u>	<u>32,930,947</u>
4. Strategic Initiatives – Colleges		
Assiniboine Community College	-	118,000
Red River College	-	45,000
	<u>-</u>	<u>163,000</u>
5. Access Grants		
Red River College	966,800	947,800
	<u>966,800</u>	<u>947,800</u>
Total College Grants	<u>\$ 123,767,573</u>	<u>\$ 122,115,247</u>

THE COUNCIL ON POST-SECONDARY EDUCATION

Grant Expenses (unaudited) For the year ended March 31, 2011

	<u>2011</u>	<u>2010</u>
Access Program Grants		
University of Manitoba		
University of Manitoba Access Program		
- North and South	\$ 318,500	\$ 312,200
Special Pre-Medical Studies Program	500,200	490,400
Professional Health Program	132,600	130,000
Northern Bachelor of Social Work	959,700	940,800
Winnipeg Education Centre - Social Work Program	1,119,700	1,097,800
Engineering Access Program	456,100	447,100
Nursing	478,100	417,700
Emergency Loan Fund	-	100
	<u>3,964,900</u>	<u>3,836,100</u>
University of Winnipeg		
Integrated Student Support Services	199,400	195,500
Winnipeg Education Centre	658,300	645,500
Aboriginal Teacher Education program	512,400	500,400
	<u>1,370,100</u>	<u>1,341,400</u>
Brandon University		
Brandon University Northern Teacher Education Program	2,004,000	1,839,900
	<u>2,004,000</u>	<u>1,839,900</u>
University College of the North		
ACCESS Education	-	125,000
ACCESS The Pas	373,000	366,500
ACCESS Nursing Preparation Year	633,100	620,700
	<u>1,006,900</u>	<u>1,112,200</u>
Total Universities Access Programs	<u>8,345,900</u>	<u>8,129,600</u>
Red River College		
Community College Access Program		
- North and South	432,900	424,400
Southern Nursing Program	533,900	523,400
	<u>966,800</u>	<u>947,800</u>
Total Access Grants	<u>\$ 9,312,700</u>	<u>\$ 9,077,400</u>

THE COUNCIL ON POST-SECONDARY EDUCATION

**Inter-Provincial Training Agreements (unaudited)
For the year ended March 31, 2011**

	<u>2011</u>	<u>2010</u>
University of Saskatchewan Veterinary Medicine	\$ 4,998,962	\$ 4,717,160
University of Waterloo Optometry	114,457	89,235
Southern Alberta Institute of Technology Nuclear Medicine	<u>164,815</u>	<u>137,346</u>
Total Inter-Provincial Training Agreements	<u>\$ 5,278,234</u>	<u>\$ 4,943,741</u>

Chapter V

Membership of the Council on Post-Secondary Education

The Council on Post-Secondary Education is composed of eleven members appointed by the Lieutenant Governor in Council for a term not exceeding three years. Each member may be re-appointed for one additional term.

The Council members for the period of April 2010 to March 2011 were:

James Allum, Ph.D. (Chair)	Winnipeg
Maureen Brown (Vice-Chair)	The Pas
Howard Almdal, M.A. (to June, 2010)	Winnipeg
Rachel de Gagne (as of November, 2010)	Winnipeg
Carolyn Frost, LL.B.	Winnipeg
Pandelis Halamandaris, Ph.D.	Brandon
Ian Hall (as of November, 2010)	Winnipeg
Rex Masesar (as of November, 2010)	Winnipeg
Tayeb Meridji, M.Sc.	Winnipeg
Carol Phillips	Winnipeg
Felix Walker	Nelson House
Trish Ward, M. Ed (to June, 2010)	Winnipeg
Ross Wedlake, B.Ed.	Winnipeg

Secretariat of the Council on Post-Secondary Education

Sid Rogers	Secretary
Rick Rennie, Ph.D.	Manager, Strategic Initiatives (to June, 2010)
Dan Smith, Ph.D.	Manager, Policy Development and Analysis
Ray Kerasevich. M.P.A	Director, Institutional Relations (July, 2010 – February, 2011)
Carlos Matias, B. Comm. (Hons.), CGA	Program Analyst (to June, 2010) Chief Financial Officer (as of June, 2010)
Margaret McDonald, CGA	Chief Financial Officer (to June, 2010)
Kim Browning, M.Sc., M.Ed.	Senior Policy Analyst (to February, 2011) Manager, Strategic Initiatives (as of March, 2011)
Kitty Leong	Statistical Analyst
Josh Watt, M.P.A., M.Ed. (Cand.)	Senior Program Analyst (to March, 2011) Director, Institutional Relations (as of March, 2011)
Melissa Weavers, B.HEc.	Program Analyst
Jeffrey Kehler, M.P.A.	Program Analyst (as of August, 2010)
Christine Laroche	Accounting Clerk
Pauline Gagnon	Accounting Clerk (May, 2010 – February, 2011)
Patricia Ferris	Executive Secretary
Janie Trudel	Administrative Assistant

Appendix A

Public Interest Disclosure (Whistleblower Protection) Act

The *Public Interest Disclosure (Whistleblower Protection) Act* came into effect in April 2007. This law gives employees a clear process for disclosing concerns about significant and serious matters (wrongdoing) in the Manitoba public service, and strengthens protection from reprisal. The Act builds on protections already in place under other statutes, as well as collective bargaining rights, policies, practices and processes in the Manitoba public service.

Wrongdoing under the Act may be: contravention of federal or provincial legislation; an act or omission that endangers public safety, public health or the environment; gross mismanagement; or, knowingly directing or counseling a person to commit a wrongdoing. The Act is not intended to deal with routine operational or administrative matters.

A disclosure made by an employee in good faith, in accordance with the Act, and with a reasonable belief that wrongdoing has been or is about to be committed is considered to be a disclosure under the Act, whether or not the subject matter constitutes wrongdoing. All disclosures receive careful and thorough review to determine if action is required under the Act, and must be reported in a department's annual report in accordance with Section 18 of the Act.

The following is a summary of disclosures received by the Council on Post-Secondary Education for fiscal year 2010 - 2011:

Information Required (per Section 18 of the Act)	Fiscal Year 2010/11
The number of disclosures received, and the number acted on and not acted on. <i>(Subsection 18(2)(a))</i>	Nil
The number of investigations commenced as a result of a disclosure. <i>(Subsection 18(2)(b))</i>	Nil
In the case of an investigation that results in a finding of wrongdoing, a description of the wrongdoing and any recommendations or corrective actions taken in relation to the wrongdoing, or the reasons why no corrective action was taken. <i>(Subsection 19(2)(c))</i>	Nil

Appendix B

Performance Reporting - Council on Post-Secondary Education

The following section provides information on key performance measures for the department for the 2010/11 reporting year. All Government of Manitoba departments include performance measures in their Annual Reports to complement the financial results and provide Manitobans with meaningful and useful information about government activities and their impact on the province and its citizens.

For more information on performance reporting and the Manitoba government, visit www.manitoba.ca/performance.

Your comments on performance measures are valuable to us. You can send comments or questions to mbperformance@gov.mb.ca.

What is being measured and using what indicator? (A)	Why is it important to measure this? (B)	Where are we starting from (baseline measurements)? (C)	What is the 2010/11 result (current year) or most recent available data? (D)	What is the trend over time? (E)	Comments/ recent actions/report links (F)
1. Accessibility to post-secondary education by measuring enrollment in Manitoba's universities and colleges	<p>Student enrollment at universities and colleges is a key indicator of accessibility to post-secondary education.</p> <p>Accessibility to post-secondary education is linked to success in the labour market through better career opportunities and is linked to improved health and wellness.</p>	<p>Historical enrollment at universities and colleges</p> <p>1999/00 University Enrollment¹ Full time 22,410 Part time <u>8,255</u> Total 30,665</p>	<p>Enrollment in Manitoba's universities in 2010/11 and colleges in 2009/10</p> <p>2010/11 University Enrollment¹ Full time 31,523 Part time <u>10,089</u> Total 41,612</p>	<p>Increasing</p> <p>University Total Enrollment - between 1999/00 and 2010/11 full- and part-time enrollment increased by 35.7% at Manitoba's universities for both graduate and undergraduate students.</p>	<p>There were 3,706 new students enrolled in Manitoba's ACCESS Programs between 1999/00 and 2009/2010, an average of 337 new students per year.</p> <p>Further details on enrollment and other performance indicators can be found by contacting the Council on Post-Secondary Education or accessing the Statistical Compendium on the Council's website at http://www.copse.mb.ca/en/publications/index.html</p> <p>New investments continue to be made in early intervention programming designed to improve high school graduation and increase access to and retention in post-secondary education for disadvantaged, under-represented</p>

¹ Includes undergraduate and graduate students in regular session only (September to April)

What is being measured and using what indicator? (A)	Why is it important to measure this? (B)	Where are we starting from (baseline measurements)? (C)	What is the 2010/11 result (current year) or most recent available data? (D)	What is the trend over time? (E)	Comments/ recent actions/report links (F)
		1999/00 College Enrollment² Full time 10,452 Part time <u>597</u> Total 11,049	2008/09 College Enrollment³ Full time 15,279 Part time <u>1,667</u> Total 16,956	College Enrollment - between 1999/00 to 2009/10, Manitoba's colleges have experienced a 53.5% regular day and apprenticeship enrollment increase.	(including Aboriginal), and low-income students. The Bright Futures fund targeted \$1 million in 2008/09 for this purpose and this was tripled to \$3 million in 2010/11. Data on Aboriginal enrollment are based on self-identification and although data have improved, likely under-represents the actual proportion of Aboriginal learners. 2009/10 Estimated Percent Distribution Aboriginal Enrollment University – 8% College – 13%
2. Affordability of post-secondary education by measuring the cost of post-secondary education to students.	The cost of post-secondary education to students is a key indicator of affordability of post-secondary education	Tuition Fees paid by students at Manitoba's public post-secondary institutions for the 1999/00 academic year 1999/00 University tuition weighted average ⁴ for Arts and Sciences was \$3,192 1999/00 College tuition un-weighted average was \$1,435	Tuition Fees paid by students at Manitoba's public post-secondary institutions for the 2010/11 academic year 2010/11 University tuition weighted average for Arts and Sciences was \$3,106 2010/11 College tuition average was \$1,543	Increase Slight increase after tuition fees were reduced at the public post-secondary institutions by 10% and were held at that level until 2009/10. Tuition fees remain lower than in 1999/00.	On April 22, 2009, following the release of the Levin Commission Report, the Government announced that it would allow a 4.5% increase in university tuition fees which would include any ancillary fees increase, and a \$100 increase for college tuition fees for the 2009/10 academic year. This is the first tuition fee increase since a 10% tuition fee reduction and freeze was implemented in 1999/00 as part of a broader strategy to increase participation in post-secondary education.

² Includes regular programs and apprenticeship. Does not include continuing education, distance education and contract training.

³ College enrollment figures for 2009/10 are not yet available due to the continuous intake of students during the year (July to June).

⁴ The weighted average takes into account the latest enrolment count by universities and the tuition fees paid by Arts and Science students.

What is being measured and using what indicator? (A)	Why is it important to measure this? (B)	Where are we starting from (baseline measurements)? (C)	What is the 2010/11 result (current year) or most recent available data? (D)	What is the trend over time? (E)	Comments/ recent actions/report links (F)
					<p>Tuition fee increases for 2010/11 were limited to 5% at the universities and to \$150 at the colleges.</p> <p>Manitoba's University tuition is the third lowest in the country, after Quebec and Newfoundland. (Source: Statistics Canada) Manitoba's College tuition is the second lowest in Canada after Newfoundland (and excluding Quebec).</p> <p>In 2010/11, Government made an adjustment to the 60% tuition fee income tax rebate for graduates of recognized post-secondary institutions who live and pay taxes in Manitoba. This provides university and college students with faster access to part of the tuition fee income tax rebate while they are still enrolled in school.</p> <p>Further information about the tuition fee income tax rebate, first announced In Fall 2006 can be found at the following link: http://www.gov.mb.ca/tuitionrebate/</p> <p>\$29.6 million was available to students in the form of non-repayable assistance in 2009/10.</p> <p>The Transition Bursary provides students, who previously received a Canada Millennium Scholarship Bursary (CMSB) and are in the same</p>

What is being measured and using what indicator? (A)	Why is it important to measure this? (B)	Where are we starting from (baseline measurements)? (C)	What is the 2010/11 result (current year) or most recent available data? (D)	What is the trend over time? (E)	Comments/ recent actions/report links (F)																																				
					<p>course of study, a bursary equivalent to their prior CMSB. The Transition Bursary program will terminate following the 2011/12 loan year.</p> <p>Beginning in 09/10, the Northern/Rural Bursary was awarded to students who have relocated from rural and northern communities and have applied for student financial assistance. In 2009/10 there were 1,520 Northern Rural Bursary recipients.</p>																																				
<p>3. Student Success in the post-secondary education system by looking at the degrees, diplomas and certificates awarded by the institutions</p>	<p>A key indicator of student success in the post-secondary education system is the number of degrees, diplomas and certificates awarded to students by colleges and universities.</p> <p>Research shows that attaining a post-secondary education credential is important for participation and success in the modern knowledge economy.</p>	<p>Degrees, diplomas and certificates awarded by Manitoba universities and colleges in 1999</p> <p>1999 University Graduates</p> <table border="0"> <tr><td>Bachelor Degree</td><td>4,460</td></tr> <tr><td>Master's Degree</td><td>578</td></tr> <tr><td>Doctoral Degree</td><td>67</td></tr> <tr><td>Medicine & Dentistry</td><td>121</td></tr> <tr><td>Certificate/Diploma</td><td><u>215</u></td></tr> <tr><td>Total</td><td>5,441</td></tr> </table> <p>1999 College Graduates</p> <table border="0"> <tr><td>Diploma</td><td>1,279</td></tr> <tr><td>Certificate</td><td><u>1,578</u></td></tr> <tr><td>Total</td><td>2,857</td></tr> </table> <p>University and College Graduates are reported in the calendar year of graduation</p>	Bachelor Degree	4,460	Master's Degree	578	Doctoral Degree	67	Medicine & Dentistry	121	Certificate/Diploma	<u>215</u>	Total	5,441	Diploma	1,279	Certificate	<u>1,578</u>	Total	2,857	<p>Degrees, diplomas and certificates awarded by Manitoba's universities and colleges in 2009</p> <p>2010 University Graduates (preliminary)</p> <table border="0"> <tr><td>Bachelor Degree</td><td>5,632</td></tr> <tr><td>Master's Degree</td><td>755</td></tr> <tr><td>Doctoral Degree</td><td>123</td></tr> <tr><td>Medicine & Dentistry</td><td>141</td></tr> <tr><td>Certificate/Diploma</td><td><u>361</u></td></tr> <tr><td>Total</td><td>7,012</td></tr> </table> <p>2009 College Graduates</p> <table border="0"> <tr><td>Diploma</td><td>1,731</td></tr> <tr><td>Certificate</td><td><u>2,601</u></td></tr> <tr><td>Total</td><td>4,332</td></tr> </table>	Bachelor Degree	5,632	Master's Degree	755	Doctoral Degree	123	Medicine & Dentistry	141	Certificate/Diploma	<u>361</u>	Total	7,012	Diploma	1,731	Certificate	<u>2,601</u>	Total	4,332	<p>Increasing</p> <p>From 1999 to 2010, the total number of university degrees granted increased by 28.9%</p> <p>From 1999 to 2010, the number of college graduates (diploma and certificate) increased by 51.6%</p>	<p>In 2009/10, \$2 million was available to Graduate Scholarships to support 104 Masters students and 60 PhD students.</p>
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<p>4. Capacity at post-secondary institutions by looking at provincial funding provided to the post-secondary institutions</p> <ul style="list-style-type: none"> • Operating grants • Capital grants 	<p>It is important to measure the level of investment in universities and colleges.</p> <p>The operating and capital financing provided to universities and colleges in a fiscal year is intended to allow the universities and colleges to operate in such a way that they will not incur any operating deficit in that year.</p>	<p>Operating and Capital grant funding provided to colleges and universities in 1999/00.</p> <p>Operating grant funding to Manitoba's public universities in 1999/00 was \$215.0 million</p> <p>Manitoba's public Colleges (including UCN) received \$61.9 million in 1999/00 in operating grant funding.</p> <p>In 1999/00, Universities</p>	<p>Operating and Capital grant funding provided to colleges and universities in 2010/11.</p> <p>Operating grant funding provided to universities (excluding the University College of the North (UCN) in 2010/11 was \$373.5 million</p> <p>Operating grant funding provided to colleges (including UCN) was \$108.6 million in 2010/11.</p> <p>When combined with funding for the College Expansion Initiative, the total funding is \$143.7 million in 2010/11</p> <p>Capital grant funding</p>	<p>Increasing</p> <ul style="list-style-type: none"> • Operating Funds Since 1999/00, the operating grant funding to Manitoba's public universities (excluding UCN) has increased by \$151.3 million or 70.4% over the 1999/00 approved funding levels (after funding transfers have been excluded). When the property tax savings projected to 2006 are factored in, the increased resources for universities are 77.6%. Since 1999/00, the operating grant funding to Manitoba colleges (including UCN) has increased by \$37.8 million or 60.2% over the 1999/00 approved funding levels. When combined with the increased funding under the College Expansion Initiative, the total increase to college funding is 77.5 million or 115.8% since 1999/00. • Capital Funds 	<p>Beginning in 2009/10, COPSE and the Department of Advanced Education and Literacy worked together to launch a new initiative that includes establishing on a pilot basis, the implementation of four Internationally-Educated Professionals Bridge Training Programs. An important component of the initiative is assessment and evaluation of development, operation, and outcomes of the pilot programs designed to support capacity building within Manitoba's post-secondary institutions, enabling colleges and/or universities to deliver high-quality bridge programs for skilled immigrants.</p> <p>Between 1999/00 and 2009/10, funding to the post-secondary system including operating, capital, College Expansion Initiative, tuition rebate grants and all other funding increased by 80.4%</p> <p>Recent government- funded capital projects include:</p> <p>In 2008/09, Government approved an investment of \$40 million to address the most urgent deferred maintenance projects at universities. This funding is being provided over four years.</p> <p>In 2009/10, the Government of</p>

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		and colleges received \$13.2 million in capital funding	provided to Manitoba's public universities and colleges was \$13.2 million in 2010/11	Since 1999/00, Government has supported 701.5 million in capital investment at post-secondary institutions. The support of capital investment has been provided by Manitoba Advanced Education and Literacy (\$619.7 million) and Manitoba Infrastructure and Transportation (\$81.8 million).	<p>Canada and the Government of Manitoba announced funding support under the Knowledge Infrastructure program (KIP)⁵ⁱ. Project costs under the Canada-Manitoba KIP Agreement totaled \$200.7 million. The total federal contribution to these projects is \$71.1 million, the provincial contribution is \$61.1 million, and other contributions to the KIP projects totaled \$68 million. KIP is intended to provide support to projects that strengthen the delivery of advanced knowledge and skills training by supporting deferred maintenance, renovation, new construction and research and development improvements at post-secondary institutions. Funding was available in 2010/11 as it was spread over two years.</p> <p>-University College of the North – Government announced funds of approximately \$82 million towards construction of the new 84,000 sq. ft. Thompson campus, providing modern education and training facilities based on sustainable design principles.</p>

⁵ The Knowledge Infrastructure Program (KIP) is a two-year, \$ billion economic stimulus measure to support infrastructure enhancements at Canadian post-secondary institutions as part of the \$12 billion in new infrastructure investment allocated under Canada's Economic Action Plan.

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<p>5. Relevance of post-secondary education to provincial priorities by looking at support for programming at the colleges and universities through the:</p> <ul style="list-style-type: none"> • Strategic Programs Funds • System Restructuring Projects • College Expansion Initiative 	<p>The Council supports provincial priorities through its program approvals at the colleges and universities. This includes:</p> <p>- Strategic Programs Funds support development of new or expanded post-secondary programs that respond strategically to the needs of Manitoba's social, cultural, economic or labour market situations and are complementary to existing programs.</p> <p>- System Restructuring Projects are designed to restructure some aspect of the post-secondary system. Examples of projects are those that</p>	<p>In 2000/01, the Council approved 21 university and 31 college programs for a total of 52 new or expanded programs.</p>	<p>In 2010/11, the Council approved 19 university and 4 college programs.</p>	<p>Increasing</p> <p>From 2000/01 to 2010/11, the Council has approved 196 new or expanded programs for universities and 160 programs for colleges, for a total of 356 programs.</p>	<p>Strategic Programs Since 2000/01, the Council has made significant investments in several sectors in the post-secondary system. These include programming for Aboriginal students, nursing, community and health-related professions, information technologies, accessibility initiatives, prior learning assessment and recognition, French language training, infrastructure, industry and business administration.</p> <p>Some programs approved in 2010/11 include:</p> <ul style="list-style-type: none"> - Bachelor of Science (4-Yr)- Biotechnology - Bachelor of Science (Hons.) – Medical Physics - Bachelor of Arts (3 & 4 Yr) – East Asian Language and Culture - Master of Development Practice - Master of Physical Therapy - Master of Dentistry - Pediatric Dentistry - Ph.D - Human Nutritional Sciences <p>System Restructuring Projects Projects funded in 2010/11 include:</p> <ul style="list-style-type: none"> - Funding support for a deaf student in the Faculty of Medicine at the University of Manitoba - Bachelor of Medical Rehabilitation (Respiratory Therapy) Program

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	<p>incorporate learning technologies in the delivery of programs, services that support activities which improve Aboriginal participation rates, or initiatives that promote use of prior learning assessment and/or enhanced credit transferability and articulation in the system. Projects are funded for up to a maximum of 3 years.</p> <p>- College Expansion Initiative Programs support the growth of Manitoba's public college system.</p>			<p>From 2000/01 to 2010/11, a total of 98 new/expanded college programs/initiatives were funded under the College Expansion Initiative. Since 2000/01, the College Expansion Initiative has committed \$38.2 million to college system expansion.</p>	<p>- Relocation of Urban and Inner-City Studies Program - Bachelor of Midwifery - Program Expansion</p> <p>College Expansion Initiative (CEI) investments by sector include health, aerospace, information communication technologies, manufacturing/industry, business/tourism, community/human services, agriculture and natural resources, Princess Street Campus and strategic interventions.</p> <p>CEI programs funded in 2010/11 include:</p> <ul style="list-style-type: none"> - Bachelor of Technology – Construction Management - Knowledge Infrastructure Program – Support for Regional Centres - Interactive Media Arts Diploma